



The Lutheran Church of the Good Shepherd

External Image Release Consent for Youth under age 18 Effective June 18, 2013

As part of our Lutheran Church of the Good Shepherd ministries and activities, it is our practice to take photographs and videos of children and adults in action as they participate in a variety of ministries, events, retreats, and trips. It is also our practice to use photographs and videos in our ministries and internal media, such as *The Shepherd's Staff*, our other newsletters and e-newsletters, our Wall of History display, and our photo directories. In accordance with our Lutheran Church of the Good Shepherd Congregation Privacy Policy, we request that you indicate what uses of images of your child you are willing to give consent to use externally. External use is defined as posting directly on the pages of our Web site or LCGS social media sites, or publishing in promotional brochures and materials to be distributed in the community, or publishing in the wider media to share news about our ministries. Your child's name will not be identified unless first approved in writing by a parent or guardian; signing this form does not release your child's name. If you want to share news about your child including their name, please contact the Communications Ministry Team. Please complete one form for each child. If you have questions, please refer to the Lutheran Church of the Good Shepherd Congregation Privacy Policy posted in the narthex.

Please indicate below what external uses of images of your child you are willing to give consent to post directly on the pages of our Web site and social media sites or to publish in promotional brochures and materials for distribution in the community, or to publish in the wider media. Please complete a separate form for each child, one time, and return it to your child's Sunday school leader, youth group leader, vacation Bible school leader, or the Communications Ministry Team leader. Our Sunday school, youth groups, vacation Bible school, and Communications Ministry Team will work with the church office to keep a central church office database of permissions to ensure safety. A new form may be completed and submitted to change or rescind this authorization if desired in the future.

I hereby give permission for images of my child to be used externally in LCGS promotional pamphlets, brochures, on the pages of our Web sites and social media sites, in promotional materials, print or electronic, and in the media to share news about our ministries. If I as the parent/guardian object to the use of a photo or video on our LCGS Web site or social media sites, I will contact the church office and LCGS will remove or edit the photo or video image of my child as quickly as possible.

Please **do not** use ANY images of my child in ANY external media. I will remove my child from group photographs and videos and, if appropriate, instruct my child to remove him or herself from group photographs and videos, to ensure his or her image is not used on the LCGS Web site, social media sites, promotional materials, or the media. I understand that my child might still be part of a photograph posted or published externally of a large crowd in worship or an event. I understand my child may be included in photographs and videos used internally in our ministries and LCGS media, including *The Shepherd's Staff* and other newsletters, the Wall of History display, and church photo directories.

I have read the above description and give consent for the use of images as indicated above.

Child's name (print)

Date of Birth

Parent/Guardian Name (print)

Telephone Number

Parent/Guardian Signature

Date