

**The Lutheran Church of the Good Shepherd
Council Meeting Minutes**

Meeting Date: April 21, 2020

Meeting Location: Virtual Zoom Meeting

In Attendance: Pastor Teal Anderson, Deb Anthony, Connie Charitonuk, Pastor Greg Fetzer, Glenn Garbinski, Lindsay Guckert, Missy Leppo, Ken Lorentzen, Gina Miller, Laura Runyeon, Paul Smeton, Lisa Steel, Ruthann Sutherland, John Verbillis, Dan Williams, Stuart Goemmer, Roxanne Barrow and Owen Ashbrook

Topic	Details	Action/Follow-up
Call to Order	The meeting was called to order at 7:07pm by Ken Lorentzen.	
Prayer	Owen Ashbrook led the Council in a discussion Jeremiah 3 and Psalm 23, and led the Council in prayer.	
Minutes	Connie Charitonuk moved to approve the March Council meeting minutes. Laura Runyeon seconded the motion and the motion passed.	Motion approved
Treasurer's Report	<p>Lindsay Guckert informed Council that LCGS is about \$10,000 ahead of budget projections. She added that there might be delays in deposits and payments so things might be posted to a different month than expected.</p> <p>Stuart Goemmer informed Council that the ministries of Outreach, Worship and Music, Christian Education, and Youth each have a corresponding dedicated account that he recommends be used whenever possible instead of the budget accounts. Using these dedicated accounts will save about \$10,000 or more from the budget. Stuart added that Christian Education and Worship and Music have the Parish Enrichment Endowment account available to them to use if needed.</p> <p>Stuart also informed Council that the Finance Committee is beginning budget work for 2020-21 and they are recommending for the Director of Music position that the budget package be a maximum of \$35,000. That would still leave the budget with a projected deficit of \$25,000. That projection may change depending on changes in giving.</p> <p>Roxanne Barrow reported that giving is holding well and above expectations given the circumstances.</p>	
Youth	Connie Charitonuk reported that the Youth group has been meeting virtually each week with topics that are pertinent to the kids right now. The Youth were invited	Informational

	to participate in the service last Sunday, which would have been Youth Sunday. The young adult college students also had a Zoom meeting.	
CLAS	Deb Anthony reported that Shirley Ernst is in contact with all of the shut-ins. Deb added that Owen is postponing the Leadership event until we are able to meet in person.	Informational
Worship and Music	Missy Leppo reported that online worship is continuing with the Pastors and Angela Kromm. Feedback is that people appreciate continuing to worship.	Informational
Facilities	Glenn Garbinski informed Council that the paper dumpster has changed companies. Glenn is getting options for Constellation to do work on the HVAC units. Adam Steel has informed Glenn that there is only one working lawn tractor and he is looking at replacement options.	Informational
Christian Education	Ruthann Sutherland reported that the Faith Groups are continuing to meet online, and they are adding Sunday School remote learning opportunities.	Informational
Outreach	John Verbillis reported to Council that Servanthood has requested doing a mail in Mother's Day appeal with proceeds going to the Maryland Food Bank. All agreed that would be appropriate. The quilting group is making masks and raising money by selling some of them. The funds are coming back to the quilting ministry. John will follow up with the quilting group.	Informational
Stewardship	Dan Williams reported that the Stewardship team will be putting information into the Epistle newsletter. They are also considering a kickoff event when we are able to all get together.	Informational
FLO	Paul Smeton informed Council that under the LCGS Constitution we can draw three percent of the earnings as of the end of the prior year to add to the Endowment accounts. Stuart reported that the Finance Committee recommended leaving the money in Morgan Stanley at this time and pull the earnings later in the year if they are needed.	
Music Director	Missy Leppo updated Council that Angela Kromm is leading the music as Interim Music Director. Pastor Greg reported that the Director of Music position search is not going forward at this time given the current circumstances.	Informational
PPP Loan	Laura reported to Council that LCGS is pursuing a PPP SBA backed loan that will cover two and a half months of payroll expenses for the congregation and the preschool. The loan is to be forgiven and operate as a grant if the funds are used to pay salary expenses and a few other listed costs. The loan would total approximately \$65,000 with about 80% going to LCGS and the other 20% going to	

	<p>the preschool. Laura added that to apply for the loan we need an authorized signer on behalf of the church who also has signing authority for the preschool.</p> <p>Connie Charitonuk moved that Ken Lorentzen, Laura Runyeon, Donald Spratt, and Jennifer Nesaw have signing authority for the Lutheran Church of the Good Shepherd for the PPP loan documents. Glenn Garbinski seconded the motion and the motion passed.</p>	Motion passed
Employee Duties	Gina Miller reported that Dawn and Cyril are working their normal hours and earning their regular salaries. They are working on a variety of projects over this time.	Informational
Summer Programs	<p>Gina informed Council that the ARC camps scheduled for August are still planning to go forward and ARC will reassess as the date gets closer.</p> <p>Pastor Teal Anderson updated Council that the May Confirmation retreat is cancelled. The deposit money will be put toward next year's retreat. The current date for Confirmation is set for June 7, 2020. If church is still not able to meet at that time, Confirmation will be on Reformation Sunday, October 25, 2020.</p> <p>VBS is currently scheduled for June 29-July 3. The Christian Education team is looking at alternatives in case VBS will not be able to be held at that time. VBS could be pushed later in summer or could be an online digital version. All agreed that VBS is an important ministry that means a lot to the congregation and community and should be held in some form.</p>	Informational
Re-Opening	Ken asked all Council members to consider how to prepare for returning to worship and the new kind of normal. He and Pastor Greg presented Council with items to consider for a discussion at the next meeting.	Informational
Adjournment	Pastor Greg led the Council in prayer and the meeting adjourned at 9:22pm.	Meeting adjourned
Next Meeting	Tuesday, May 19, 2020 at 7 pm.	