

**The Lutheran Church of the Good Shepherd
Council Meeting Minutes**

Meeting Date: January 15, 2019

Meeting Location: Room 202

In Attendance: Pastor Teal Anderson, Connie Charitonuk, Blair Fetzer, Pastor Greg Fetzer, Glenn Garbinski, Lindsay Guckert, Sharlene Krause, Gina Miller, Lauren Rein, Patty Resnik, Lisa Steel, Ruthann Sutherland, John Verbillis

Excused: Ken Lorentzen, Dave Stark

Topic	Details	Action/Follow-up
Call to Order	Meeting was called to order at 7:05 by Glenn Garbinski.	
Prayer	Pastor Greg opened the meeting with prayer especially for Ken Lorentzen's daughter, Dave Stark and the Stark family at the loss of Dave's father, and the Lord of Life congregation as their ministry comes to a close.	
Motion to approve November and December minutes	Glenn made a motion to approve the November and December 2018 meeting minutes. Patty Resnick seconded the motion and the motion passed.	Motion Approved
Treasurer's Report	Lindsay Guckert reviewed the December financial reports. She noted that LCGS ended the year with a \$2,000 surplus. Lindsay reported that NCCS is being billed for cleaning services and has paid through January. Lindsay also reported that she is looking into a new electronic giving service that is less expensive than the current service. Glenn suggested that electronic giving could be promoted in a temple talk. Glenn asked whether giving for 2018 Christmas Eve services was more than giving for 2017 Christmas Eve services.	Informational Action: Lindsay will find the giving numbers and report back.
Council Members Ministry Assignments	Glenn reported that new Council assignments for the 2019 Council have not yet been decided and that discussions will continue to match new members' strengths with the current ministry openings. Larry is continuing to lead Facilities until a new leader is named. Assignments will be made before the February Council meeting.	Action: 2019 Council Ministry assignments will be made before the February Council meeting.
Future of NCCS	Patty reported that she is meeting with the NCCS Board Chair on Friday, January 18, 2019. They have requested a discount on their lease for the remainder of the	

	<p>school year. The school revealed that their enrollment is down by 20% and they are looking to move back to their home congregation.</p> <p>NCCS is required under the lease to paint and carpet the education wing when they vacate. There was concern expressed that NCCS will not be in the position to fulfill that commitment. Several options were discussed to enable the work to be done and hold NCCS to the lease.</p> <p>Patty will report on the results of the meeting.</p> <p>Patty is also beginning to consider options for leasing the education wing after June.</p>	<p>Action: Patty will report on the results of the meeting.</p> <p>Patty will continue to search for potential new tenants.</p>
Reports	Mission Group reports are on file in the church office and available at any member of the congregation's request.	
Senior Pastor's Report	<p>Pastor Greg Fetzer reported that there are 8 people registered for the New Member class beginning on January 20.</p> <p>Pastor Greg also said that LCGS had a delegation scheduled to meet with members of Lord of Life on January 13, but that the meeting was cancelled because of the snow. He later learned that Lord of Life did go ahead and meet with over 30 people in attendance. Lord of Life will have its closing service on January 20 at 3pm and all are welcome to attend.</p>	Informational
Associate Pastor's Report	<p>Pastor Teal Anderson reported that the Synod's Generosity Project Workshop will be held at LCGS on February 2nd and 16th. This is a session on giving and stewardship that is engaging for all ages.</p> <p>Pastor Teal invited everyone to join her team for the Trivia and Taco night with Lutheran Campus Ministry on March 30.</p>	Informational
Transition Topics	Patty Resnik reviewed the responsibilities of the Council President and Vice President. She also reviewed all business still open at the end of 2018 to be carried forward. Her outline of the Transition Topics is attached.	See attached Informational
Christian Education	<p>Lauren Rein reported that the Christian Ed team had decided to limit the Sunday School closing to the first Sunday of the month and to maintain the Sunday School start and end times through the end of the school year. She added that they plan to survey the parents and teachers about the changes to Sunday School.</p> <p>Lauren Rein moved that Vacation Bible School be held the week of June 24 -28, 2019. Connie Charitonuk seconded the motion and the motion passed.</p>	Informational Motion Approved
Congregational Life and Service (CLAS)	Nothing additional	
Facilities	Gina Miller reported on the status of the deer incident cleanup. She said that cleanup was done and the front window has been replaced. They are waiting on	Informational

	bids to redo the room and an estimate on the air conditioning unit that was damaged.	
Finance, Legal & Operations (FLO)	Nothing additional	
Outreach	Nothing additional	
Stewardship	Nothing additional	
Worship and Music	Sharlene Krause reported that the Worship and Music team reviewed Advent and Christmas at their last meeting to find areas they could improve on. Sharlene noted that the searches for a Music Director, Flower Coordinator, and Head Usher are ongoing. She added that they also need people to play the piano for the Wednesday evening services.	Informational
Youth	Ruthann Sutherland reported that Youth Sunday planning is moving forward. Glenn Garbinski raised concerns about the lower numbers of involved Youth. Pastor Fetzer noted that declines in Youth participation are being seen nationally. Ruthann stated that Youth ministry can mean a lot of different things and we need to determine our goals here at LCGS. She added that it is harder to connect with kids now with the many pressures and distractions they face. The Youth team will continue work on developing our goals for Youth ministry and a plan to activate the youth and their parents.	Action: The Youth team will continue work on a plan to activate the youth and their parents.
Next Meeting	Tuesday, February 19, 2019, 7 p.m. in Room 202	
Adjournment	The meeting adjourned at 8:40pm.	
Electronic Vote	Dave Stark made an electronic motion to pass the minutes for the January 2, 2019 Council meeting to elect officers. Patty Resnik seconded the motion and the motion was approved.	Electronic Motion Approved

2018 to 2019 Council Transition Topics:

I. President:

a. Standing Committees: (in addition to Council meetings)

i. Sr. Pastor Mutual Ministry: (Monthly)

- Maureen Stark, Chair

- Meets Monthly

ii. Executive Committee Meetings: (Monthly)

- Sr. Pastor

- Council VP

iii. Family Fund (as Needed)

- Virtual review & approval/denial of requests. Face to face for amounts \$300.00 and greater.

b. Recurring Responsibilities:

i. Prepare & facilitate monthly Council meetings

- Annual Council review & approval of ministry teams

ii. Prepare & facilitate Annual Congregation meeting (Nov)

- Ensure council approves nominees at October meeting

iii. Work closely with Chair of Finance Committee

- Budgeting process starts in August

- Change signature authority at HarCo as necessary

iv. Attend Synod Assembly (May/June)

v. Prepare annual President report & prompt Council members for Annual Reports (Nov)

II. Vice-President:

a. Standing Committees: (in addition to Council meetings)

i. Associate Pastor Mutual Ministry: (Monthly)

- VP is Chair

- Meets Monthly

ii. Executive Committee Meetings: (Monthly)

- Sr. Pastor

- Council President

b. Recurring Responsibilities:

i. Manage inactive & removal from roll with Office Manager (by April)

ii. Convene Council Nominating Committee for Council elections: (June 1)

- Committee should be formed before June 1

a. Confirm Council terms & rotation

b. Nominating Committee provides list of potential nominees to VP.

c. VP approaches potential nominees with request to serve on Council

- d. Confirmed Nominees presented to Council at October meeting for approval
- e. Approved nominees presented to congregation at annual meeting for congregation approval.
- iii. Attend Synod Assembly (May/June)
- iv. Assist President with responsibilities and issues that may arise

III. 2018 Council Ongoing Business:

- a. Legacy Giving Policy
- b. Monthly Meeting
 - i. Report format
 - Suggest verbal review of topics for understanding & clarity
- c. Constitution & Bylaws need review & revision
 - i. Suggest focused review of current Constitution & Bylaws by Council members
 - ii. Understand role and responsibility of the Council
- d. Attendance Trends
- e. Youth Band status
- f. Sunday School:
 - i. Change in start & end time:
 - impact on parking situation & parking lot activity
 - ii. Closing in Sanctuary

g. NCCS:

i. Lease reduction request

ii. Future with LCGS

h. Building Usage:

i. Parsonage

ii. Celebration Hall

iii. Education building classrooms

i. Capital Needs Assessment

j. Emergency Contacts

i. Change with HarCo Sheriff Southern Precinct