

**The Lutheran Church of the Good Shepherd
Council Meeting
Draft Minutes**

Meeting Date: 21 November 2017

Meeting Location: Room 202

In Attendance: Pastor Greg Fetzer, Pastor Teal Anderson, Blair Fetzer, Gail Fricke, Sharlene Krause, Gina Miller, Chris Poling, Lauren Rein, Dave Stark, Larry Burkhardt

Excused: Gordon Brown, Sallie Gartside, Stuart Goemmer, Sherman Canapp

Topic		Action/Follow-up
Call to Order	Meeting was called to order at 7:02.	
Devotional/Opening Prayer	<p>Pastor Greg would like to begin “Mission Moments” to go deeper into our Vision and Mission. Our challenge and focus should be in the “growing as disciples” piece of the mission statement. We will focus on that going forward. He lifted up 2 concepts for council members to think about over the next couple of weeks.</p> <ul style="list-style-type: none"> • Transformation – God accepts us in the waters of Baptism and is constantly at work in us making us more Christ like. • Multiplication – Disciples making disciples. 	Action Item for All: Review the attached Vision document and get back to Pastor Greg with questions or concerns.
Reports	See appended reports.	
Pastor’s Report	Nothing additional	
Assoc. Pastor’s Report	Nothing additional	
President’s Report and New Business	<p>Motion made to approve the October Council minutes. Blair Fetzer seconded the motion.</p> <p>December meeting will be at the Poling’s home and will also include a Christmas celebration.</p>	Motion approved

	Chris has had an initial meeting with Fred Ward to do a study to possibly install emergency access doors at the front of the Sanctuary. The study will cost \$1,500. Chris made a motion to authorize the engineering study. Gail Fricke seconded.	Motion approved Action Item: Chris to initiate study and contact treasurer about funding.
Vice President's Report	Report attached.	
Worship and Music	Change in 7 Days Band participation was discussed for clarification. The group has been dropping in numbers and with the increase in busyness of the group outside of church, the group isn't as strong as it once was. Seven Days is NOT disbanding but will not be leading worship every month beginning in January. They will play during other worship services when they have a piece ready.	Informational
Facilities	Team member Adam Steel held a fellowship and thank you event at his home.	Informational

<p>FLO</p>	<p>Installing of emergency exits will be an important part of the formation of an emergency plan for the church.</p> <p>NCCS hasn't been billed for snow removal in 2016. We will be looking into the cost from 2016.</p> <p>Larry Burkardt and Gina Miller met with and interviewed one custodian that was given to us from a regular visitor. The candidate was impressive but over our budget amount. We will be alerting Stafford Cleaning that we plan to hire an in house custodian and hope that he will work with us month to month until that is completed.</p>	<p>Informational.</p> <p>Action Item: Dave to work with a committee on an emergency plan which will be brought back to council.</p> <p>Action Item: Dave to look into the cost that is owed and discuss with NCCS.</p> <p>Informational. Larry to contact current cleaning service and work with Office Manager to advertise</p>
<p>Treasurer's Report</p>	<p>Reports attached.</p>	
<p>Outreach</p>	<p>Nothing additional to report</p>	
<p>Stewardship</p>	<p>Blair will be meeting with Yvonne Lembo to get more information on education for the congregation about planning their giving beyond regular weekly giving as well as coming up with a calendar for workshops in 2018 for estate planning.</p>	<p>Action Item: Blair to contact the office after meeting to coordinate dates for workshops.</p>
<p>Worship and Music</p>	<p>Nothing additional to report</p>	
<p>Youth</p>	<p>In Gordon's absence, Pr. Teal highlighted the Advent festival as the KFC event for the Christmas season but the event is open to people of all ages.</p>	<p>Informational</p>
<p>Office Manager</p>	<p>FLO to host December coffee social on the 3rd and Mission group spotlight</p>	<p>Informational</p>
<p>Next Meeting</p>	<p>Tuesday, December 19th at the Poling home.</p>	
<p>Adjournment</p>	<p>Motions made and seconded by Blair Fetzer to adjourn meeting.</p>	<p>Motion approved</p>

	Meeting adjourned at 8:02.	
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LUTHERAN CHURCH OF THE GOOD SHEPHERD

COUNCIL REPORTS NOVEMBER 2017

I. PASTORS REPORT – *Pr. Greg Fetzer*

Visits:

- 1 Hospital
- 1 Home
- 4 Other

LCGS Meetings:

- 4 Staff
- 1 Executive Committee
- 1 Family Fund
- 1 Worship and Music
- 1 Mutual Ministry
- 1 Social Justice Team
- 3 Faith Group

Synod:

- 2 Conference of Deans Meetings
- 1 First Call Theological Education Retreat
- 2 Meetings with Colleague Cohort
- 1 Baltimore Northeast / Harford Conferences Meeting

Coaching:

- 5 Classes
- 1 Session

II. ASSOCIATE PASTORS REPORT – *Pr. Teal Anderson*

Visits - 3

Meetings

- staff, 10/24, 10/31, plus birthday lunch, 11/14
- CIA planning, 11/2
- congregation, 11/12
- Mutual Ministry team, 10/22, 11/16

Events

- Reformation hymn festival, 10/29
- CIA Getting Ready, 10/29, 11/5
- CIA Thanksgiving potluck, 11/19

Conference

- Harford/Baltimore North/East, 11/2

Synod/Wider Church

- Met new president of United Lutheran Seminary, Theresa Latini, at 11/12 gathering in Rosedale

III. COUNCIL PRESIDENT REPORT – *Chris Poling*

Meetings:

Mutual Ministry 11/13

Executive Committee 11/16

Family Fund 11/14

Budget Review 11/5

Annual Meeting 11/12

Emergency Egress 11/13 & 11/17

Updated and Revised Draft Alcohol Policy

Updated and Revised Draft of Constitution

IV. COUNCIL VICE-PRESIDENT REPORT – *Patty Resnik*

- **September Activities:**
- Working with Pastor Teal developing mutual ministry team. Members from the congregation have been contacted and plans are to meet in October.
- Working with nominating committee members to bring forth nominees for term beginning January 2018 Council

- **October Activities:**
- Initial meeting of Pastor Teal's mutual ministry team
- Budget prep discussions w/Stuart
- Outreach to Council Nominees – 2018 slate of Nominees confirmed for presentation and vote at the annual congregational meeting on Nov. 12th.

- **November Activities:**
- Nov 5th – Budget pre-session with congregation to answer initial questions prior to annual congregation meeting on Nov. 12th.
- Nov 12th – Congregational Meeting
- Nov. 16th – Pastor Teal's Mutual Ministry

V. CHRISTIAN EDUCATION MISSION REPORT – *Lauren Rein*

VI. CONGREGATIONAL LIFE AND SERVICE MISSION REPORT – *Sallie Gartside*

VII. OUTREACH MISSION REPORT - *Gail Fricke*

Servanthood

Sharing Table - Meal served on November 18.

FCCAU Overnight shelter - next date: January 1

Christmas Baskets- Harvest Sunday food collection has begun. Tags for Christmas gifts available starting Nov. 18. Deliveries will be Dec. 23.

Coat Drive- Coats collected will be donated to Mason-Dixon.

Habitat for Humanity Work Day - anticipate a date in spring

Ongoing collections: Fleece for blankets for infusion center, Food for Sharing Table and Jerusalem Lutheran food closet, prescription glasses drop-off for Lions Club, Boxtops for local schools, Plastic bags for homeless sleeping mats. Collection bins are located in the coat room.

Harford County Hope for the Homeless Alliance - Servanthood is exploring ways to support the winter rotating shelter. An informational session was attended Oct. 12. We will continue to explore ways to assist either by volunteering at day shelter or providing meals.

Communications

The Communications team updates the web and Face Book sites on an on-going basis. During Christmas, the gift tag board will be featured as a reminder to those who plan to contribute. There are many activities planned between now and Christmas. Heather would appreciate volunteers to photograph.

Connections

The next new member class will be held in spring.

Social Justice

The ministry team has narrowed focus to issues impacting Refugees/Immigrants. New members have been welcomed and offer balance to the team. Team is planning follow-up to LIRS presentation.

VIII. WORSHIP AND MUSIC MISSION REPORT – *Sharlene Krause*

In attendance, Sharlene Krause, Steve Resnick, Adam Koch, Lauren Rein, Pastor Greg, Dana Hamerla

- Opening prayer, given by Pastor Greg
- Correction of last month's notes,

“Finance asked W & M to look at ways we could trim the budget, and suggested not to have child care at 8:00, as a way to save. **After the team discussed this, we felt that it would be best to keep child care available for the 8:00 service.** The notes read, “The W & M team felt that not having child care at 8:00 was really a good option”. It should have stated that, The W & M team felt it was **not** a really good option.”

- E giving donation of \$260.00 was designated to W & M. Rocky will contact donor to find out if they have a specific area they want this used.
- Thanksgiving Eve service November 22nd, 7:00, will be an evening prayer service, instead of full service. No communion. We will need ushers, an acolyte and a lector.
- Advent
 - Sundays – December 3rd, 10th, 17th, 8:00 & 11:00 services
 - 24th, Christmas Eve, 10:00am, 4:00pm, Sanctuary and Celebration Hall 7:00pm, 9:30pm Sanctuary
 - Communion will remain by stations with pouring chalice during Advent.
 - Wednesday evening services, December 6th, 13th, 20th, @ 7:00pm. Pastor Greg and Adam will decide what type of service this will be, and get back to us.
 - New Years Eve, one service @10:00am
- Contemporary bands concerns:
Unfortunately how things will proceed with the contemporary bands has been misinterpreted and untrue information has been passed around. A letter has been drafted and a meeting called for those who this concerns, to explain why these decisions have been made.
- Adam gave more updates from the organ committee search, and said they were waiting for a second bid.
- Next meeting date will be November 29, 2017

IX. YOUTH MISSION REPORT – *Gordon Brown*

1. CIA - Past events:

- i.i) Schedule - 2 youth group meetings (1st Sunday 7-8:30, 3rd Sunday 12:15 pm) and 1 fellowship per month
- i.ii) “Getting Ready” curriculum – to prepare for Houston trip... meetings were held 10/29 and 11/5. The next one is scheduled for 7 pm on 12/3.
- i.iii) Youth had a Lock In the last week of September focusing on mission trip theme from Toronto. Small groups ran by several youth that attended the mission trip
- i.iv) Participated in Sharing Table

CIA - Upcoming Events:

- i.iv.1.a.i.1.a.i. 19 Nov – Thanksgiving Pot Luck 12-2
- i.iv.1.a.i.1.a.ii. 10 Dec – “Cookie Walk” \$5 per container
- i.iv.1.a.i.1.a.iii. 10 Dec – Leadership meeting 8:30am
- i.iv.1.a.i.1.a.iv. 22 Dec - Caroling – Bus service out of business? Check for others.
- i.iv.1.a.i.1.a.v. Youth Sunday planning meetings start in December

CIA - Other:

i.v) Expect fund raising!!!! Gina is holding a fundraising meeting with parents of youth attending during the beginning of the Thanksgiving potluck this Sunday. The adult leaders for the Gathering will help lead upcoming Getting Ready sessions.

2. KFC

i.i) Christmas activity will be planned.

3. GAX

- i.i) Need to de-conflict German Exchange and National Youth gathering. Monica Fetzer is lead and working details.
- i.ii) German contingent has renewed interest in program for 2018 and support from German government (financial) for both US and Germans for Young Adult participants? Idea to combine with Houston will not work since Germans not out of school.

4. Young Adult

- i.i) Communication is improved and going well. Meeting weekly since October
- i.ii) Cookies for College students – idea...

5. Retreats

- i.i) 10/20 – 10/22/17 – Middle School retreat at North Bay, North East, MD – Gina Miller to provide details.
- i.ii) 1/19 – 1/21/18 – High School retreat at OC, MD

6. Other

- i.i) KFC: Meghan Marx is preparing for the Advent Festival to be held 12/3, with craft activities at 4:00 and potluck dinner at 5:30.
- i.ii) St. Paul's, Aberdeen, has invited Harford Conference congregations to participate in their Youth Nights, which happen on the last Friday of each month. Students of all ages are welcome. LCGS youth are invited to movie night on November 24, 6-10 pm, no cost to participants, pizza included. Caveat: At least one parent or approved adult from LCGS should attend if LCGS youth will be there

X. STEWARDSHIP - Blair Fetzer

Stewardship Meeting Notes – With the October campaign complete, and the budget being presented to the congregation, it is time to focus on what we can do as a committee to help offset the deficit. Some areas of follow up:

- Check on what was sent in by the congregation for ‘time and talent’, make sure to reach out to those who want to help service in new ways
- Start to plan 2018 and what can be done to increase awareness and weekly giving
- Set up a time with Yvonne Lembo, Regional Gift Planner, to meet with Stewardship (and then council) and develop our Giving Plan for LCGS

- Look into next steps to help the congregation understand the various ways they can help with Estate planning

XI. *FINANCE, LEGAL, OPERATIONS MISSION REPORT - David Stark*

1. Still negotiating the NCCS contract, and finding out bits and pieces to use for those negotiations, such as there seems to be no record of NCCS being billed for or paying their portion of the snow removal expenses from last year (or previous years?). Gene Oaksmith has been in Europe and has been hard to reach, so I have yet to determine where the mysterious 35% figure came from. The custodian issue also impacts these negotiations, and I need to discuss with Larry and crew the cost of replacing the carpeting.
2. Active Shooter countermeasures has been a slow back burner issue until just recently.

XII. *FACILITIES MISSION REPORT - Larry Burkhardt*

1. Replaced bulbs in kitchenette off of Narthex.
2. Interviewed potential custodian candidate.
3. Repaired door handle on Room 208.
4. Constellation upgraded software for HVAC system.
5. BFPE called to repair fire/smoke sensor.
6. Repaired electrical outlet in Preschool room.

Action Items for next meeting

1. Need to repair light covers in Celebration Hall – a few are cracked and damaged.
2. Meeting with Electrical contractors to review scope of audio upgrades and to see where volunteer labor could be used to reduce costs.
3. Need commercial contractor to review filter for Boiler.
4. Clean parsonage basement shower.

XIII. *TREASURER – Stuart Goemmer*

Please find attached the October financial statements.

- Income remains about 4% below budget at this point in the year.
- However, so does total expenses.
- Therefore, we're about even (\$1K income over expenses).
- This time last year we had a \$23K surplus.
- Given November and December are typically months with high income, we should still expect a surplus.
- I recommend part or all of any surplus be placed in the Capital Repair and Improvement dedicated account given we didn't think we could allocate enough in the 2018 budget to cover the 2018 work identified in the capital plan.

We had a very successful campaign in 2015 to eliminate the deficit. We believe an important part of the campaign was a poster placed around the church reminding members of our past