

**The Lutheran Church of the Good Shepherd  
Council Meeting  
Minutes**

Meeting Date: 16 May 2017

Meeting Location: Room 202

In Attendance: T. Gordon Brown, Larry Burkhardt, Blair Fetzer, Pastor Greg Fetzer, Gail Fricke, Sallie Gartside, Sharlene Krause, Gina Miller, Lauren Rein, Patty Resnik, Linda Ruese, Dave Stark, Virginia Polley

Absent: Chris Poling

Guest: Sherman Canapp

<b>Topic</b>		<b>Action/Follow-up</b>
<b>Call to Order</b>	Meeting was called to order at 7:00 by Patty Resnik.	
<b>Opening Prayer</b>	Pastor Greg	
<b>Devotional</b>	Patty led a devotional about change in the congregation with the potential calling of a new associate pastor. Reading from Roman's 8:26-30.	
<b>Reports</b>	See appended reports.	
<b>Pastor's Report</b>	<ul style="list-style-type: none"><li>● Pastor Greg, Evelyn Spratt and Adam Koch will spearhead the Reformation 500 Observance LCGS team.</li><li>● Pastor is hoping to hold a retreat for the church staff once the new Youth and Christian Ed director is in place.</li><li>● Sallie Gartside has had to withdraw as a Synod Assembly delegate.</li></ul>	
<b>President's Report</b>		

<b>Vice President's Report</b>	<ul style="list-style-type: none"> <li>● Motion made and seconded to approve the minutes from both the April 18 Council minutes and the April 30 meeting for calling the Youth and Christian Ed candidate.</li> <li>● Bookkeeper and treasurer positions are still open.</li> <li>● Specific responsibilities are being spelled out for the Treasurer, Assistant Treasurer and Bookkeeper.</li> <li>● Motion made and seconded to approve moving the Active to Inactive list based on the record of attendance or giving and communing from January 16 to now.</li> <li>● Motion to accept the following confirmands for membership into the congregation: Jeb Bowen, Joel Fry, Ethan Hydress, Tyler Jackson, Emily Johnson, Lucas Jones, Noah Jones, Silje Lorentzen, Sarah Myers, Emily Pakaski, Gareth Sansbury, Abigail Shefchek, Hayden Stonebeck, Luke Tapler, Zachary Witte.</li> </ul>	<p>Motion approved</p> <p>Motion approved</p> <p>Motion approved</p>
<b>Christian Education</b>		
<b>CLAS</b>		
<b>Facilities</b>	Adam would like to have the music room painted. Perhaps we could have the Youth and Christian Ed office done at the same time.	Larry will get bids
<b>FLO</b>		
<b>Treasurer's Report</b>	<p>Linda discussed the various accounts from which Mission Groups can draw when they need funds. When making a formal request for funds, please indicate on the form which fund is to be used.</p> <p>For the next Council meeting, Mission Groups should consider the availability of Memorials and Special Gifts funds.</p>	
<b>Outreach</b>		
<b>Stewardship</b>	The loose change challenge is going well. Time and Talent inventories could be available for people when they come to have their photos taken for the directory.	

<b>Worship and Music</b>		
<b>Youth</b>	There is one opening for the youth mission trip. GAX is planning an Octoberfest and needs a venue. Perhaps this event could dovetail in with something related to the 500th Reformation Observance?	
<b>Office Manager</b>	Greeters are needed to help with the photo sessions for the church directory. The church logo is on the t-shirts for the LCGS Relay for Life team.	
<b>Next Meeting</b>	Tuesday, June 20.	
<b>Adjournment</b>	Motions made and seconded to adjourn meeting. Meeting adjourned at 8:22.	

## LUTHERAN CHURCH OF THE GOOD SHEPHERD COUNCIL REPORTS MAY 2017

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### I. PASTORS REPORT

#### LCGS:

- Made 3 Hospital visits
- Made 2 Other visits
- Met with Faith Groups Ministry Leader
- Met with Director for Youth and Christian Ed Search Team
- Met with Social Justice Team co-Chair
- Led 1 Faith Group
- Led 2 FED Hour Adult Discussions (attended 2 more)

- Led xx Portfolio Reviews with Confirmation Candidates and Parents
- Led 3 Staff Meetings
- Attended Social Justice Event with Bishop Bill Gohl
- Attended Worship and Music Committee Meeting
- Attended Mutual Ministry Meeting
- Cooked lunch for Daytimers

**Harford Conference:**

- Met with the Rev. Canon Mark Gatza, Emmanuel Episcopal re: joint Episcopal-Lutheran Ascension Day Service
- Led Harford Conference meeting
- Wrote and Submitted Annual Report for Synod Assembly Bulletin of Reports

**Synod:**

- Met twice with the Rev. Scott Maxwell, St. Mark's Lutheran, Wilmington, DE re: mentoring conversation
- Attended LYO All-Team Meeting

**Other:**

- Attended 3 CoachNet Coaching Classes

## II. COUNCIL PRESIDENT REPORT

1. MUTUAL MINISTRY
2. EXECUTIVE COMMITTEE did not meet this month
3. AD-HOC CONSTITUTIONAL COMMITTEE: May have lost a committee member as we have asked them to perform another role. Waiting to for final determination before adding others. Several focus areas include continuing resolution, council terms, role of stewardship and alcohol policy. Once all of the names are firm we can have a vote on the committee as a whole.
4. EAGLE SCOUT PROJECT: approved and documents returned to E. Goemmer
5. CAPITAL SPENDING: Roof project is completed; turret cleaning was not accomplished as the turret roof took longer than anticipated. GJ Goss will be returning to pressure wash this separately and repair the sidewalk damaged by the manlift.
6. NCCS Update: G. Garbinski is making very good strides at strengthening the relationship with NCCS and the church.
7. UPCOMING VACANCIES: We have several upcoming vacancies which will need to be filled
  - a. Council Secretary – Sherman Canapp has agreed to complete the secretary term being vacated this summer
  - b. NCCS Board Position - fall 2017 but he board has been notified that our representative will be changing
  - c. Church Treasurer – Still looking for church treasurer. We are considering retaining a dedicated bookkeeper for much of the manual work to assist with the transition. This portion will be a part time position.

### III. COUNCIL VICE-PRESIDENT REPORT

### IV. CHRISTIAN EDUCATION MISSION REPORT

#### Pre-school:

- 95 students are currently enrolled for the 2017-2018 school year
- 3-year-old classes are full, 12-14 spots still open in the 4's and transitional kindergarten
- "Graduation" dates were adjusted because of snow days. Several paid teacher sessions were added, which increased the budget by \$1,180.72.
- The preschool is currently working toward Maryland State accreditation through the Excels Program. There are 5 levels. We have completed level 1 and are working toward level 2/3.
- The preschool had to make purchases based on the Excel program's recommendations.
  - New piece of playground equipment (to replace the old/broken climber)
  - Multi-cultural materials (i.e. markers, crayons, play-doh, paper etc.)
  - Work-bench and dollhouse with patio set
  - Storage unit for the closet
  - New gym equipment

#### Sunday School:

- Sunday School ends June 11th with a celebration (carnival) in the parking lot
- There is a need for several Sunday School teachers for next year.

#### VBS:

- Registration is underway.
- We currently have 78 students registered.
- We need teachers in grades 1-5.

#### Adult Education:

- The Lectionary study and Manna & Mercy will continue through June 4th. There will be adult education opportunities over the summer.

#### Faith Groups:

Sign-ups for the summer Faith Group sessions will be in the Narthex beginning **May 13th**. There will also be information on each group's study available at that time.

## V. CONGREGATIONAL LIFE AND SERVICE MISSION REPORT

Caring Ministry-

Coffee Social Coordinator-

DayTimers - DayTimers had an Easter egg hunt and found 68 plus eggs in the Narthex and Sanctuary on April 25. May's meeting was May 9 in the Celebration Hall. They had a speaker, Kristen Vought from Lutheran World Relief. May 24 the DayTimers will go to the New Windsor on May 24 to assemble health kits.

Family Fund Ministry-

Funeral Ministry-

Greeters-

GriefShare Program-I am going to re-evaluate the need for this program and see if there are any other Stephen Ministers or caring individuals who are interested in pairing up to lead this in the future.

Health Ministry-

Hospitality-

Kitchen Committee-

Lay Eucharistic Ministry-Communion was delivered in April to the homebound.

Mom2Mom-The last Mommy Night Out is May 19 at the Hickory Lodge at 6:00 pm.

Peacemaker Reconciliation Team-

Peacemakers-Please follow along with your fellow congregation members and read up on The Path of a Peacemaker articles in the E-Pistle.

Prayer List- Continue to contact Doris Mellor, coordinator, or Dawn in the church office for additions, corrections, updates, etc.

Prayer Ministry- During the time leading up to Easter you could find prayer ministers in the back of the Sanctuary during worship to address your prayer needs. Please look for more information on this wonderful ministry.

Prayer Shawl Ministry-Shawls have been restocked on the rack in the Narthex.

Stephen Ministry- Stephen Ministers met in April and have been order the book: ***Cancer-Now What? Taking Action, Finding Hope, and Navigating the Journey Ahead*** along with the accompanying resource book.

Transportation-

\*\*\*\*\*Deacon duties

Annual meeting of the Order of Saint Stephen, Deacon and Executive Meeting

## VI. OUTREACH MISSION REPORT

### Servanthood

**Fabric Kits-** Kits were blessed on Palm Sunday. Day Timers will deliver in May.

**Mother's Day** Blanket appeal has been completed.

**Father's Day appeal** (supports Perry Point Veterans) May 28- June 18

**Servanthood meeting** with guest speaker Robin from Gilchrist. June 4 Through the Milwaukee synod Gilchrist partners with Nkoaranga Lutheran Hospital in the Arusha Region of Tanzania since 2009 to support compassionate end of life care. Open to anyone interested to determine if LCGS should send donation to support this endeavor.

**Bags for the homeless campaign** - June 25th

**FCCAU Overnight shelter** - July 1

**Summer food drive-** dates to be determined-drive to benefit Jerusalem Evangelical Lutheran Church

**School bags** for Lutheran World Relief - August

**Habitat for Humanity** Work Day - September 23

**Ongoing collections:** Fleece for blankets for infusion center, Food for Sharing Table and Jerusalem Lutheran food closet, prescription glasses drop-off for Lions Club, Boxtops for local schools, Plastic bags for homeless sleeping mats. Collection bins are located in the coat room.

***Sue Quinn, Servanthood Team Leader Plastic bag collection- a sample of the mat is in the coat room.***

### Communications

Team members continuing to take/solicit photographs to establish a photo library.

### Connections

We are working with Lifetouch to advertise the directory photo dates and to facilitate appointments. Pastor Greg has voiced phone messages and members have 3 options for making appointments. Photo dates will be:

Thursday, June 15 and Friday, June 16 1:30-9:00pm  
Saturday, June 17 9:30am-5:00pm  
Sunday, June 18 (Father's Day) 8:30am-4:00pm  
Tuesday, July 18 and Wednesday, July 19 1:30-9:00pm

We will be asking mission team leaders to help recruit volunteers to assist on the photo days.

### **Social Justice**

Bishop Gohl was pleased with the turnout at the April 30 Lunch and Chat with the Bishop. Evaluations from the event indicated an interest in continuing discussions on faith, mercy and social justice. The team plans to sponsor monthly opportunities for further awareness and learning.

## **VII. WORSHIP AND MUSIC MISSION REPORT**

May 3, 2017 Worship and Music Ministry Report

In attendance; Adam Koch, Lauren Rein, Dana Hamerla, Meghan Marx, Sharlene Krause, Pastor Greg.

- Lenten and Easter  
-Praises and Concerns

Altar mic needs to be turned off for Maunday Thursday and Good Friday.

Attendance	2106	2017
Palm Sunday	397	
Maunday Thursday	83	70
Good Friday 12:00	36	28
7:00	173	117
Easter Vigil	66	N/A
Easter Sunday		
7:00	30	53
9:00	209	238
11:00	243	272

- Celebration Hall was ready for the 11:00 service, although, every one was able to sit in the sanctuary.
- We also had extra stations prepared in the Narthex for communion.
- We were unable to gather enough ushers to lead the congregation during communion, so we had everyone receive communion at the altar.
- During communion, choir communes first. They will divide into two lines and return to choir loft. Then congregation communes



- We discussed in sanctuary and during the prelude the noise level. Prelude is a time to reflex and prepare for worship, but many are still talking, especially at 11:00. Pastor will get up and welcome all to worship right before prelude, to see if that helps to quiet people down.
- Emergency plans worship service.
- 1. We discussed what should take place if a medical emergency happens during worship. If person is able to leave the sanctuary, the service will continue. If medical assistants need to come into the sanctuary, congregation will be asked to move to the Celebration Hall, and prayer will be lifted up for the situation at hand.
- 2. In the event that Pastor or a supply Pastor is unable to make it to church for worship, Pastor Greg will have plans in place for us to follow.
- Adam mentioned thoughts for Pentacost.

Fyi;

- Pentecost Sunday, June 4<sup>th</sup>, Music Benefit concerts @ 3:00, donations will go toward Moveable feast. Reception afterwards.
- Summer worship schedule, begins June 18<sup>th</sup>  
Service 8:00 & 10:00
- Sunday School carnival is June 11<sup>th</sup>.

## VIII. YOUTH MISSION REPORT

### 1. CIA - Past events:

- a) Fund raising for Mission trip wrapped up – success. (still accepting)
  - i) Chili Cook-Off (March) raised ~\$800
  - ii) Pump fundraiser – admission covered + extra to cover van, hotel, food
- b) Youth Sunday – great feedback from congregation; 44 youth/adults partic.
- c) Leadership meeting held to begin planning Fall 2017 and beyond

### CIA - Upcoming Events:

- d) Planning continued and summer gathering
- e) Mission Trip – one (1) opening

### CIA – Other

- a) Iron Birds – Sat, 12 Aug (30 reserved to 50 tickets) – fireworks!

### 2. KFC

- a)

### 3. GAX –

- a) Octoberfest! Need venue – any ideas?
- b) National Youth Gathering, 6/27-7/1 2018 (de-conflict w/ GAX?)

### 4. Young Adult –

- a)

### 5. Retreats

### 6. Other

- a. Director of Youth and Christian Education Ministries
  - a. 2016-11-13 – budget approved for rostered
  - b. 2017-01-18 - Committee formed to select candidate
  - c. 2017-02-07 - Job description – completed
    - 1. Qualifications and responsibilities defined
  - d. 2017-02-07 - Posting – advertising – ongoing (2/25 due)
    - i. 1 resume, 2 others
  - e. 2017-02-26 - Application review
  - f. 2017-04-09 – 2<sup>nd</sup> Interview completed
  - g. 2017-04-30 – Review recommendation for Call with ad-hock committee/Council: motion carried to proceed with call.
  - h. 2017-05-08 – package being prepared

## IX. STEWARDSHIP

### Stewardship Update (May)

1. A Loose Change Challenge update. The fifth graders have completed their efforts to decorate the large can, and in reaching all of the Sunday school classes to promote the cause. Also, we have the logistics handled of collecting the money each week thanks to Diane!
2. We are in the process of finding a favorable system of creating a talent pool. First, to have people become aware of their talents, and how to use them to help the church. For example, the Spiritual Gift Worksheet creates a survey about how we can best use our talents to serve based on individual personalities. We are going to give notice through various channels, people can complete and then print off line. There will be packets available, possibly a mailer to remind people? We will make sure that we touch base with the New Member classes. The Stewardship Committee will keep records in a binder of the results. Additionally, the suggestion was made to promote this effort during the June directory pictures. More to come.

3. Discussion about when we reach out to everyone during the pledge drive in October as usual, can we tackle the fact that we have children attending Sunday School, and neither they or their parents are members of the church

## **X. FINANCE, LEGAL, OPERATIONS MISSION REPORT**

## **XI. FACILITIES MISSION REPORT**